

**St. Joseph's Primary School**  
**Primary 1 Special Admission for the School Year 2019/20**

Things to note:

1. With reference to the guidelines and procedures of the Education Bureau (EDB), most seats in Primary 1 are filled by allocation through the Discretionary Stage and the Central Allocation Stage of the Primary One Admission (POA) System.
2. Those who are interested to apply for the remaining vacancies should submit the following documents to our school **from 1<sup>st</sup> June, 2019 to 8<sup>th</sup> June, 2019**:
  - a. Letter – the reason(s) for choosing St. Joseph's Primary School should be stated
  - b. Copy of document(s) – Application Form in Discretionary Stage and/or Central Allocation Stage for POA by the EDB
  - c. Portfolio (a maximum of **5** single-sided A4 pages)  
The portfolio could contain:
    - family description, parents' background
    - extra-curricular activities of the child
    - hobbies / interests of the child
    - testimonials / commendations of the child
    - reference letter(s) (if any)(Please do not hand in CDs, clear folders, etc.)
3. The School will not bear the responsibility of any delivery problem due to postage deficiency.
4. No re-submission of application and/or portfolios is necessary if they have been turned in to the School Office earlier.
5. Short-listed applicants and their parents will be invited to the School by telephone for **Special Admission Interviews from 17<sup>th</sup> June, 2019 to 15<sup>th</sup> July, 2019**.
6. If no vacancies are available, all records of applicants will be destroyed in September, 2019. Applications will have to be filed in again for those who are interested to apply for admission for another school year.

Thank you for your attention.